Local Services Tax

The University of Pittsburgh’s Faculty, Staff and Student Employees follow the schedule below for the Local Services Tax (LST) of $52 per calendar year, which is withheld in equal amounts from each pay:

Paid Monthly $4.33/pay
Paid Biweekly $2.00/pay

However, you may qualify for an exemption for any of the following reasons:

1. Multiple Employers
2. Expected total earned income and net profits from all sources within the City of Pittsburgh will be less than $12,000
3. Active Duty Military Exemption
4. Military Disability Exemption

To claim exemption from the LST for calendar year 2017, you must complete an exemption certificate. A link to the certificate can be found on the Payroll web site: http://payroll.pitt.edu/employee-forms/.

Please be aware that these exemption certificates “expire” at the end of each year. Therefore, if you submitted an exemption certificate for 2016 and meet the criteria again for 2017, you must complete another form.

Claims for exemption received after the 15th of the month for monthly employees or after the pay period end date for biweekly employees, may not be applied until the following pay.

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