


March 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2.	<p>3. <i>Biweekly Day 1</i></p> <p>12:00 pm Pitt Worx timecard approval deadline for week ending 3/1/25</p> <p>1:00 pm biweekly Pitt Worx employee action changes approval deadline</p>	<p>4. <i>Biweekly Day 2</i></p> <p>7:00 am preview biweekly payroll registers available</p> <p>11:00 am deadline for dept admins to request biweekly retries</p>	<p>5.</p> <p>7:00 am final biweekly payroll registers available</p> <p>9:00 am deadline for depts to request QuickPays dated for 3/6/25</p> <p>2:00 pm deadline for dept admins to request ACH reversal for 3/6/25 BW pay</p>	<p>6.</p> <p>Biweekly Payday</p> <p>QuickPay paydate for Biweekly & Monthly</p>	<p>7.</p> <p>UNIVERSITY HOLIDAY – UNIVERSITY CLOSED</p>	<p>1.</p> <p>8.</p>
9.	<p>10.</p> <p>12:00 pm Pitt Worx timecard approval deadline for week ending 3/8/25</p>	<p>11.</p> 	12.	<p>13.</p> <p>9:00 am deadline for depts to request QuickPays dated for 3/14/25</p>	<p>14.</p> <p>QuickPay paydate for Biweekly & Monthly</p> <p>12:00 pm UPP2 retroactive processing deadline for prior month pay changes</p> <p>5:00 pm deadline for UPP2 new hires/rehires to be completed which includes onboarding and Pitt Worx employee action changes approval deadline</p>	15.
16.	<p>17. <i>UPP2 Day 1</i></p> <p>12:00 pm Pitt Worx timecard approval deadline for week ending 3/15/25</p> <p>12:00 pm biweekly deadline for retroactive changes including timecards</p> <p>5:00 pm deadline for biweekly new hires/rehires to be completed which includes onboarding</p>	<p>18. <i>Biweekly Day 1 UPP2 Day 2</i></p> <p>7:00 am preview UPP2 payroll registers available</p> <p>10:00 am UPP2 deadline for dept admin to request retries</p> <p>1:00 pm biweekly Pitt Worx employee action changes approval deadline</p>	<p>19. <i>Biweekly Day 2</i></p> <p>7:00 am preview biweekly payroll registers available</p> <p>7:00 am final UPP2 payroll registers available</p> <p>11:00 am deadline for dept admins to request biweekly retries</p>	<p>20.</p> <p>7:00 am final biweekly payroll registers available</p> <p>9:00 am deadline for depts to request QuickPays dated for 3/21/25</p> <p>2:00 pm deadline for dept admins to request ACH reversal for 3/21/25 BW pay</p>	<p>21.</p> <p>Biweekly Payday</p> <p>QuickPay paydate for Biweekly & Monthly</p> <p>12:00 pm monthly retroactive processing deadline for prior month pay changes</p> <p>5:00 pm deadline for monthly new hires/rehires to be completed which includes onboarding</p>	22.
23.	<p>24. <i>Monthly Day 1</i></p> <p>12:00 pm Pitt Worx timecard approval deadline for week ending 3/22/25</p> <p>1:00 pm monthly Pitt Worx employee action changes approval deadline, excludes new hires/rehires</p>	<p>25. <i>Monthly Day 2</i></p> <p>7:00 am preview monthly payroll registers available</p> <p>6:00 pm deadline for dept admins to request monthly retries</p>	26.	<p>27.</p> <p>7:00 am final monthly payroll registers available</p> <p>9:00 am deadline for depts to request QuickPays dated for 3/28/25</p> <p>2:00 pm monthly and UPP2 deadline for dept admins to request ACH reversal</p>	<p>28.</p> <p>QuickPay paydate for Biweekly ONLY</p>	29.
30.	<p>31. Monthly Payday</p> <p>12:00 pm Pitt Worx timecard approval deadline for week ending 3/29/25</p> <p>12:00 pm biweekly deadline for retroactive changes including timecards</p> <p>5:00 pm deadline for biweekly new hires/rehires to be completed which includes onboarding</p>				