




October 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<p>1. <i>Biweekly Day 1</i></p> <p>1:00 pm biweekly Pitt Worx employee action changes approval deadline</p>	<p>2. <i>Biweekly Day 2</i></p> <p>7:00 am preview biweekly payroll registers available</p> <p>11:00 am deadline for dept admins to request biweekly retries</p>	<p>3.</p> <p>7:00 am final biweekly payroll registers available</p> <p>9:00 am deadline for depts to request QuickPays dated for 10/4/24</p> <p>2:00 pm deadline for dept admins to request ACH reversal for 10/4/24 BW pay</p>	<p>4.</p> <p align="center">Biweekly Payday</p> <p align="center">QuickPay paydate for Biweekly & Monthly</p>	5.
6.	<p>7.</p> <p>12:00 pm Pitt Worx timecard approval deadline for week ending 10/5/24</p>	8.	9.	<p>10.</p> <p>9:00 am deadline for depts to request QuickPays dated for 10/11/24</p>	<p>11.</p> <p align="center">QuickPay paydate for Biweekly & Monthly</p>	12.
13.	<p>14.</p> <p>12:00 pm Pitt Worx timecard approval deadline for week ending 10/12/24</p> <p>12:00 pm biweekly deadline for retroactive changes including timecards</p> <p>5:00 pm deadline for biweekly new hires/rehires to be completed which includes onboarding</p>	<p>15. <i>Biweekly Day 1</i></p> <p>1:00 pm biweekly Pitt Worx employee action changes approval deadline</p> <div align="center">  </div>	<p>16. <i>Biweekly Day 2</i></p> <p>7:00 am preview biweekly payroll registers available</p> <p>11:00 am deadline for dept admins to request biweekly retries</p> <p>12:00 pm UPP2 retroactive processing deadline for prior month pay changes</p> <p>5:00 pm deadline for UPP2 new hires/rehires to be completed which includes onboarding and Pitt Worx employee action changes approval deadline</p>	<p>17. <i>UPP2 Day 1</i></p> <p>7:00 am final biweekly payroll registers available</p> <p>9:00 am deadline for depts to request QuickPays dated for 10/18/24</p> <p>2:00 pm deadline for dept admins to request ACH reversal for 10/18/24 BW pay</p>	<p>18.</p> <p align="center">Biweekly Payday</p> <p align="center">QuickPay paydate for Biweekly & Monthly</p> <p align="center"><i>UPP2 Day 2</i></p> <p>7:00 am preview UPP2 payroll registers available</p> <p>10:00 am UPP2 deadline for dept admin to request retries</p>	19.
20.	<p>21.</p> <p>12:00 pm Pitt Worx timecard approval deadline for week ending 10/19/24</p> <p>7:00 am final UPP2 payroll registers available</p>	<p>22.</p> <div align="center">  </div>	<p>23.</p> <p>12:00 pm monthly retroactive processing deadline for prior month pay changes</p> <p>5:00 pm deadline for monthly new hires/rehires to be completed which includes onboarding</p>	<p>24. <i>Monthly Day 1</i></p> <p>9:00 am deadline for depts to request QuickPays dated for 10/25/24</p> <p>1:00 pm monthly Pitt Worx employee action changes approval deadline, excludes new hires/rehires</p>	<p>25.</p> <p align="center">QuickPay paydate for Biweekly ONLY</p> <p align="center"><i>Monthly Day 2</i></p> <p>7:00 am preview monthly payroll registers available</p> <p>6:00 pm deadline for dept admins to request monthly retries</p>	26.
27.	<p>28.</p> <p>12:00 pm Pitt Worx timecard approval deadline for week ending 10/26/24</p> <p>12:00 pm biweekly deadline for retroactive changes including timecards</p> <p>5:00 pm deadline for biweekly new hires/rehires to be completed which includes onboarding</p>	<p>29. <i>Biweekly Day 1</i></p> <p>7:00 am final monthly payroll registers available</p> <p>1:00 pm biweekly Pitt Worx employee action changes approval deadline</p> <p>2:00 pm monthly and UPP2 deadline for dept admins to request ACH reversal</p>	<p>30. <i>Biweekly Day 2</i></p> <p>7:00 am preview biweekly payroll registers available</p> <p>11:00 am deadline for dept admins to request biweekly retries</p>	<p>31.</p> <p align="center">Monthly Payday</p> <p>7:00 am final biweekly payroll registers available</p> <p>9:00 am deadline for depts to request QuickPays dated for 11/1/24</p> <p>2:00 pm deadline for dept admins to request ACH reversal for 11/1/24 BW pay</p>	