

Payslip



University of
Pittsburgh

Pay Period: 04/01/2024 - 04/30/2024
Pay Date: 04/30/2024

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4200 Fifth Ave
Pittsburgh, PA 15260
<http://payroll.pitt.edu>
(412) 624-7000

Employee Information

Test, John
123 Main St
Pittsburgh, PA 15221
Emp#243005

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Payment Details

Payment Amount: \$2,954.40
Paid via: Direct Deposit to PNC BANK, NATIONAL ASSOCIATION. Checking account ending in 1234.

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Earnings	Hours	Current	YTD
Salary	165.00	4,000.00	16,000.00
Total Earnings		4,000.00	16,000.00

Deductions	Current	YTD
<i>Tax Withholding</i>		
FICA	209.99	839.96
SIT - PA	103.98	415.92
Medicare	49.11	196.44
Wilksburg City	16.93	67.72
Wilksburg Borough SD Sch	16.93	67.72
Pittsburgh LST	4.33	17.32
SUI - PA	2.37	9.48
Tax Withholding Total	403.64	1,614.56
<i>Pre-Tax Deductions</i>		
Medical	331.00	1,324.00
Retirement Pre-Tax	220.00	880.00
Dental	43.68	174.72
Vision	18.42	73.68
Pre-Tax Deductions Total	613.10	2,452.40
<i>After-Tax Deductions</i>		
Optional Life	12.86	51.44
Dependent Life-Spouse	7.74	30.96
Employee Discount Program	5.00	20.00
Optional ADD	3.26	13.04
After-Tax Deductions Total	28.86	115.44
Total Deductions	1,045.60	4,182.40

University Contributions/Other	Current	YTD
Medical ER	1,285.00	5,140.00
Matched Retirement Employer Match	330.00	1,320.00
FICA	209.99	839.96
Medicare	49.11	196.44
LTD Employer	14.48	57.92
Basic Life	8.36	33.44
Basic ADD	0.56	2.24
Total University Contributions/Other	1,897.50	7,590.00

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1. **Pay Period and Pay Date:** This section will provide the pay period begin and end dates, as well as the pay date. The monthly payday is the last working day of the month. Both the biweekly and the monthly pay schedules, including the pay period begin, end, and pay dates, can be found on the Payroll website's [Schedules & Deadlines page](#).
2. **Employee Information:** This section will provide details on the employee, including their name, the address on file in Pitt Worx at the time the payment was processed, and their assigned employee number.
3. **Payment Details:** This section will provide information regarding how much was paid and where the payment was sent. The payment amount is the net pay amount after taxes and deductions that is deposited on the payday. If the payment is paid via direct deposit, it will list the financial institution, the type of account, and the last four digits of the account number where the payment was deposited. If the payment is paid via check, a check number will be displayed here.
4. **Earnings:** This section will provide the gross wages for the pay period. This is the amount you earn before any taxes or deductions.
 - a. For student workers, non-exempt staff, and All Temps employees, this will include the type of hours, number of hours, total amount for the hours, and the year to date (YTD) amount for the hours type.
 - b. For graduate students, faculty, certificates, and exempt staff, this will include the salary or other earnings type associated with their position. The year to date (YTD) amount is the total earned income of the payment type for the calendar year.
5. **University Contributions/Other:** These payroll-related costs are borne by the employer and typically include the amount that the University pays towards taxes, insurance, and retirement accounts. University contributions are excluded from your taxable income.
6. **Deductions:**
 - a. **Tax Withholding:** This section details the taxes that were withheld from the pay. Common taxes that are withheld include Federal Income Tax (FIT), State Income Tax (SIT), Local Service Tax (LST), Social Security (FICA), and Medicare. For more information on the taxes that may be withheld from your pay, visit the Payroll website's [US Tax Information page](#). Foreign nationals may also review the [Global Payroll & Foreign National Taxes page](#).
 - b. **Pre-Tax Deductions:** This section details the deductions that are withheld from your pay before taxes are withheld, thus reducing your taxable earnings for the pay period. These deductions may include medical, dental, vision, FSA/HSA, and pre-tax retirement. For more information on your benefits deductions, visit the [Benefits Department's website](#) or [submit an inquiry online](#).
 - c. **After-Tax Deductions:** This section details the deductions that are withheld from your pay after taxes are withheld; they do not reduce your taxable earnings.
 - i. Voluntary Deductions: This may include deductions for other programs you voluntarily participate in, such as United Way Campaign. Review the [voluntary deductions contact list](#) of who you may contact for any questions.
 - ii. Involuntary Deductions: This may include court-ordered garnishments and bankruptcy payments.

Frequently Asked Questions:

Q: Who should I contact for questions regarding my payment?

A: All payments are initiated by your department. For more information, please contact your supervisor or your [department administrator](#).

Q: What do the number of hours next to my salary represent?

A: These represent the number of work hours each month. This may fluctuate from month to month depending on how many working days there are. In April 2024 there were 22 working days, times 7.5 hours per day is 165.0 hours for the month.

Additional Resources:

- [How to View Payslips](#)
- [How to View and Update Tax Forms and Information](#)
- [How to View and Update Address](#)
- [How to View and Update Personal Payment Method \(Direct Deposit\)](#)
- [Biweekly Deductions Schedule](#)
- [Voluntary Deductions Contacts](#)
- [Net Pay Estimator](#)
- [Federal Income Tax Withholding Calculator](#)
- [Year-End Information](#)
- [Electronic Form W-2 Access and Consent to Opt in for Paperless](#)
- [Sample Form W-2 Wage and Tax Statement](#)
- [Pitt Worx Resources](#)