

Salary, Compensatory and Overtime Payout Timelines for Biweekly Non-Exempt Staff - 2019

		What is Included in My Pay?					
		Regular & Overtime Hours		Compensatory Hours*			
Pay Date		Pay Period Start Date	Pay Period End Date		Pay Period Start Date	Pay Period End Date	If Not Taken By
1/4/19		12/16/18	12/29/18		12/2/18	12/15/18	12/29/18
1/18/19		12/30/18	1/12/19		12/16/18	12/29/18	1/12/19
2/1/19		1/13/19	1/26/19		12/30/18	1/12/19	1/26/19
2/15/19		1/27/19	2/9/19		1/13/19	1/26/19	2/9/19
3/1/19		2/10/19	2/23/19		1/27/19	2/9/19	2/23/19
3/14/19		2/24/19	3/9/19		2/10/19	2/23/19	3/9/19
3/29/19		3/10/19	3/23/19		2/24/19	3/9/19	3/23/19
4/12/19		3/24/19	4/6/19		3/10/19	3/23/19	4/6/19
4/26/19		4/7/19	4/20/19		3/24/19	4/6/19	4/20/19
5/10/19		4/21/19	5/4/19		4/7/19	4/20/19	5/4/19
5/24/19		5/5/19	5/18/19		4/21/19	5/4/19	5/18/19
6/7/19		5/19/19	6/1/19		5/5/19	5/18/19	6/1/19
6/21/19		6/2/19	6/15/19		5/19/19	6/1/19	6/15/19
7/5/19		6/16/19	6/29/19		6/2/19	6/15/19	6/29/19
7/19/19		6/30/19	7/13/19		6/16/19	6/29/19	7/13/19
8/2/19		7/14/19	7/27/19		6/30/19	7/13/19	7/27/19
8/16/19		7/28/19	8/10/19		7/14/19	7/27/19	8/10/19
8/30/19		8/11/19	8/24/19		7/28/19	8/10/19	8/24/19
9/13/19		8/25/19	9/7/19		8/11/19	8/24/19	9/7/19
9/27/19		9/8/19	9/21/19		8/25/19	9/7/19	9/21/19
10/11/19		9/22/19	10/5/19		9/8/19	9/21/19	10/5/19
10/25/19		10/6/19	10/19/19		9/22/19	10/5/19	10/19/19
11/8/19		10/20/19	11/2/19		10/6/19	10/19/19	11/2/19
11/22/19		11/3/19	11/16/19		10/20/19	11/2/19	11/16/19
12/6/19		11/17/19	11/30/19		11/3/19	11/16/19	11/30/19
12/20/19		12/1/19	12/14/19		11/17/19	11/30/19	12/14/19

Please Note: The dates above are accurate only if the PRISM TRKS timecards are submitted and approved before the noon deadline each Monday.

* Compensatory time is automatically calculated when hours worked exceeds 37.5 . No more than 2.5 hours of compensatory time can be accrued in one week.

Please refer to University policy 07-04-01 for a description of the types of hours that count towards compensatory time. See your supervisor for the compensatory time accrual and pay out policy for your department.

** Overtime is automatically calculated when hours worked exceeds 40 per week. Please refer to University policy 07-04-01 for a description of the types of hours that count towards overtime.