



PAYROLL FNIF SUPPLEMENT FOR VISA STATUS UPDATES

The use of this form is to notify Payroll of Visa status updates for the purpose of extending or changing an individuals Employment Authorization.

SECTION 1: IDENTIFYING INFORMATION

Last Name

First Name Middle Name

Date of Birth Last 4 Digits of Social Security Number

Employee ID Number

Day Phone Number Email Address

Please check one: **EXTENSION** (Complete Section 2.) **CHANGE** (Skip to Section 3.)

SECTION 2: EXTENSIONS TO AN I-20, DS-2019, I-797A, OR I-94 CARD

Current Visa Status

Current End Date New End Date

Attach supporting documentation and forward to the Payroll Office @ 207P Craig Hall.

SECTION 3: CHANGES TO AN I-20, DS-2019, I-797A, OR I-94 CARD

Current Visa Status Current End Date

New Visa Status New End Date

(If changing to a Permanent Resident, End Date is not necessary)

Attach supporting documentation and forward the Payroll Office @ 207P Craig Hall.